



SWIM SCHOOL ENROLMENT FORM

Office Use Only
(Please stamp when received):

Centre Location:

Preferred Lesson Day & Time:

Preference 1:

Day:

Time:

Preference 2:

Day:

Time:

Preference 3:

Day:

Time:

Parent's Name:

Address:

Suburb:

Post Code:

Mobile:

Email:

Child's Name:

Date of Birth:

Child's Name:

Date of Birth:

Child's Name:

Date of Birth:

Medical Information (Please complete for adult and junior enrolments):

Asthma

Vision Problems

Hearing Problems

Epilepsy

Immunised

ADD/ADHD

Autism

Diabetes

High Blood Pressure

Allergies

Allergy Type:

Other:

I/Parent/Guardian:

Hereby consent myself/child/ren:

To attend the swimming program at United Swimming, I agree that no liability attaches to United Swimming as a whole or to any staff member for any damage or injury caused by, arising out of, or as a consequence of, any act performed by myself / child, or any act or omission of United Swimming, its staff or agents. I release United Swimming in relation to any temporary / permanent / partial / total injury / fatality to myself / child or damage to or loss of personal possessions arising during the course of or arising out of the activity. I hereby authorise the staff of United Swimming to organise medical or hospital treatment as they see necessary at my expense.

I acknowledge that I will not have any claim of any kind or nature against United Swimming for any illness, injury or adverse change in medical condition or state of health arising directly or indirectly from any test, training, course or rehabilitation program carried out preparatory to or as part of any test, training, course or rehabilitation program I undertake at United Swimming. Any rights granted to me by law which are not capable of change by agreement remain unaffected by the terms of this agreement.

I acknowledge that refunds are not available or applicable in regards to my and/or my child/ren swim lessons if classes are missed and/or participation stops. I further acknowledge that United Swimming will offer amicable options and alternatives if I and/or my child miss swim classes and accept that this does not include refunding or crediting missed lessons. I acknowledge that I must give 24 hour prior notice to United Swimming to organise make up lesson/s (notice must have been given 24 hours prior to the original lesson). Only 1 make up is allowed during the term. All make ups must be completed within the school term. Student must be enrolled in the holiday program to complete any additional make ups during the holidays. No make ups will be offered for lessons missed during the Holiday Intensive Classes. In case of my child/ren's sickness, Medical Certificate/s must be supplied to United Swimming as evidence to organise make ups for missed lessons.

I have explained to my child/ren the behavior that is expected of them to ensure their safety at United Swimming I take full responsibility for my child's conduct and actions while at the centre. I acknowledge that United Swimming has disclosed to me that I and my child/ren may be photographed whilst participating in the Swim School program and activities and consent to this. By signing this Enrolment form I also consent to United Swimming using me and my child/ren's image/s in any promotion, advertisement or other material or activities in relation to United Swimming and other aspects of the businesses related to United Swimming and agree that United Swimming is entitled to entire copyright in and sole ownership of any such images. I represent and warrant to United Swimming that all information on this form is correct.

I have read and understand the terms and conditions:

(please tick)

Adult/Guardian's Name:

Date:

Adult/Guardian's Signature:

Emergency Contact:

Phone:

Relationship:

(Emergency Contact – another person other than yourself you want United Swimming to contact in the event of an accident resulting in hospitalisation).

UNITED SWIMMING

Shop H1, 3 Julius Avenue, North Ryde 2113

swimschool@nrfa.net.au

www.nrfa.net.au

www.instagram.com/unitedswimming

United Swimming is a member of the TAEESEUNG Group: TAEESEUNG Corporation; TAEESEUNG Global; TAEESEUNG Medical; TAEESEUNG Capital; TAEESEUNG E&T; United Swimming; The King's Finance; and Korea Swimming Federation of Australia (제호주대한수영연맹).

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AGREED TERMS & CONDITIONS OF ENROLMENT:

By completing enrolment into United Swimming Swim School Program you expressly agree to comply with the Terms & Conditions. Upon each and every time you enter United Swimming's Swim Centres you reaffirm your acceptance of the Terms & Conditions and all of the obligations, limitations and indemnities contained within them.

- 1. General**
 - 1.1 United Swimming may add to, change or remove swim school terms & conditions. All existing swim school participants are bound by any of these updates. United Swimming will provide any updates to the terms & conditions in writing on the company website.
 - 1.2 It is the responsibility of all swim school participants to inform United Swimming of any changes to their personal details.
- 2. Conditions of Pool Entry**
 - 2.1 All swim school participants are limited to access the facility during their designated lesson time. All participants must abide by the rules and regulations enforced by the facility and United Swimming.
 - 2.2 United Swimming reserves the right to alter rules and regulations at its sole discretion.
 - 2.3 United Swimming swim caps must be worn by all swimmers above 3 years old in the pool at all times.
 - 2.4 Swim School participants are only permitted in the water during their lesson time;
 - 2.5 All children that are not toilet trained are required to wear aqua nappies at all times when in the pool;
 - 2.6 All children that are toilet trained must use the toilet before entering the pool;
 - 2.7 We aim to keep the pool temperature as consistent as possible, however it will fluctuate with air temperature and seasonal change;
 - 2.8 Swimmers with open wounds will not be permitted in the water;
 - 2.9 The pool depth varies from centre to centre. Diving is not permitted unless under instruction from the Swim Centre;
 - 2.10 The pool deck is very slippery when wet. No running around the pool area as it may result in injury;
 - 2.11 No food and glass bottles are permitted in pool area.
- 3. Enrolment Conditions**
 - 3.1 All enrolments and enquiries are to be made through United Swimming via the available communication portals
 - 3.2 All swim school participants must complete an enrolment form upon initial enrolment into the United Swimming swim school program, which will be effective until cancellation.
 - 3.3 United Swimming reserves the right to reject an application into the United Swimming Swim School Program.
 - 3.4 The Centre Manager or Supervisor will advise you if an assessment is required before you can register into a term or course. If an assessment is required, you must complete an Enrolment Form and book an assessment time with the swim school.
 - 3.5 Teacher changes may occur during the swim term with little to no notice. Maintaining teacher consistency at our swim school is one of our highest priorities.
- 4. Swim School Lessons**
 - 4.1 It is the responsibility of members to be aware of class start/end times. All members must adhere to the class times to ensure that it does not affect the current and following class.
 - 4.2 Class times may change upon notification by management due to various circumstances/reasons.
 - 4.3 In the event that a member is late for class, their missed lesson time will not be reimbursed or extended.
 - 4.4 Members cannot attend classes other than those they are enrolled to.
 - 4.5 No lessons will occur on Public Holidays.
- 5. Swim School Fees**
 - 5.1 All enrolments fees are made by Direct Debit or 16week upfront payments. Fees payable are subject to change at any time
 - 5.2 All swim school participants are able to nominate direct debit payments to be made from a bank account or credit card and will incur four (4) weekly payments.
 - 5.3 Payments are made four (4) weeks in advance. The first class(s) of the enrolment are required to be paid in advance at the time of the enrolment; this pro rata is based on the next Direct Debit payment.
 - 5.4 Upon completing the Direct Debit Agreement Form, the member is agreeing to pay the instalment amount at the agreed payment frequency until the membership is formally suspended or cancelled.
 - 5.5 Classes are not rolled over or reserved for enrolments that have been paid 16weeks upfront. To guarantee your lesson day & time, a booking must be confirmed, and payment made in the preceding 16week block.
 - 5.6 Any failed payments from your account will incur additional fees charged by the bank, debt collection agency and Sydney Sports Management Group associated by the failed payment. If there are insufficient funds in your account to meet a debit payment, you must arrange for sufficient clear funds to be in your account for re-billing three (3) working days following your scheduled billing date. In the event that this payment fails, the payment may automatically be re-billed on the next debit date and a failed payment fee may apply.
- 6. Refunds and Credits**
 - 6.1 Refunds or Credits will not be given and this includes, but is not limited to, withdrawal from the swim school program, change of mind, missed lessons.
 - 6.2 Request for Refunds or Credits may be considered for major illness, surgery or extenuating circumstances but must be addressed in writing to the Centre Manager and must also have relevant supporting documentation attached (e.g. Medical Certificate). Decision will be made by our Management Team within 3 weeks and approved applications will be offered amicable options by the Centre Manager.

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7. In the Event of Illness

- 7.1 If your child is not in good health, they will not be admitted into swim school classes. We have strict rules applying to this, as staff and children are in a confined space. The Public Health Act (1992) requires that Parents/Guardians provide details of their children's current immunisation status. Where a child is not vaccinated against a contagious condition they will be asked not to attend swim school if there is an outbreak of that condition.
- 7.2 If your child has any of the following, you must not bring them to the facility. Please keep your children at home if he/she is suffering from:
- A heavy cold (green mucus is a good indication);
 - Vomiting in the previous 24 hours;
 - Diarrhoea in the previous 24 hours;
 - Any infectious disease;
 - A high temperature.
- 7.3 United Swimming reserves the right to refuse entry to any child. If a child becomes ill whilst in Swim School our staff will attend to the needs of the child on a one on one basis until the parent or guardian returns.

8. Cancellation

- 8.1 A cancellation form must be submitted to United Swimming to confirm cancellation. The cancellation form is available via the company website.
- 8.2 Cancellations will only be accepted at the end of a 16week block giving at least 4weeks notice.

9. Supervision

- 9.1 Parents and guardians are expected to take full responsibility for their children upon entry to United Swimming and whilst participating in our swim school program.
- 9.2 United Swimming does not take responsibility for the supervision of children outside of their allocated swimming lesson. Swim school families are required to maintain appropriate behaviour whilst within United Swimming Swim Centres.

10. Make Up Lesson Policy

- 10.1 Swim school participants can apply for a makeup lesson under the following circumstances:
- 1) 1 makeup lesson due to personal reasons per 16week block (Must notify of your absence at least 24 hours prior to the lesson commencing).
 - 2) Absence due to sickness must have a Medical Certificate that covers the date of absence attached.
 - 3) Absence due to long holidays Flight schedule/ travel itineraries must be provided.
- 10.2 All fees under the swim school participant's account must be up to date to be eligible to apply for a makeup lesson.
- 10.3 Makeup lesson availability is dependent on vacancies without exceeding the set class numbers. Swim school participants are not guaranteed a makeup lessons with their ordinary class instructor.
- 10.4 Makeup lessons are only valid for 4 weeks from the date the absence occurred.
- 10.5 Makeup lessons are not transferable or refundable.
- 10.6 As United Swimming has multiple sites available, swim school participants are able to book makeup lessons at other sites within the time of validity.
- 10.7 Makeup lessons may not suit the availability of the swim school participant due to numerous reasons. United Swimming is not responsible for availabilities suiting the swim school participant.
- 10.8 Makeup lessons cannot be cancelled or rescheduled upon confirmation. Swim school participants cannot makeup a makeup lesson.

11. Holiday Intensive Program

- 11.1 Upfront payment is required at time of booking all Holiday Intensive Programs.
- 11.2 Holiday Intensive Program is not eligible for a makeup lesson.
- 11.3 No refunds/credit applicable

12. Behaviour Management

- 12.1 Our aim is to maintain control and safety within our classes. Our staff will ensure that they convey the dangers of the aquatic environment to the children in a respectful and positive manner with clear guidelines; here they will learn that there are consequences of inappropriate behaviour. This may include reinforcing clear guidelines, sitting child out of the lesson for short time, or requesting parent to collect their child.
- 12.2 Please note: If a child becomes disruptive, difficult or poses a safety issue in the swimming lesson, our staff will take steps to ensure that this is dealt with appropriately which may include asking the parent or guardian to collect the child from the swimming lesson.

13. Photographs & Video Recording:

- 13.1 For child protection and safety no photographs or video recording are permitted to be used at any time in United Swimming Swim Centres. Cameras aren't permitted in our Centres without authorisation by United Swimming management.

14. Feedback

- 14.1 Parents/Guardians who have concerns or feedback regarding our swim school should approach the Centre Manager. Minor concerns will be dealt with immediately. Complaints that are of greater concern need to be addressed to the United Swimming Management.

United Swimming reserves the right to request you to leave the pool and facilities if the terms and conditions are not adhered to.

By completing and signing our Swim School Enrolment Form, you have read and understand the terms and conditions, which will be in effect until your enrolment is cancelled and participation at our Swim School completely stops by giving notice to your Centre Manager or our Management.

